

# AGENDA

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**Meeting:** Westbury Area Board

**Place:** [Online](#)

**Date:** Thursday 11 February 2021

**Time:** 7.00 pm

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The Area Board welcomes and invites contributions from members of the public in this online meeting.

[To join the meeting and be able to enter in the discussion, please use this link.](#)

[Guidance on how to access this meeting online is available here.](#)

[Anyone who wishes to watch the meeting only can do so via this link - recording available for 6 months.](#)

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Please direct any enquiries on this Agenda to Ben Fielding, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718656 or email [Benjamin.fielding@wiltshire.gov.uk](mailto:Benjamin.fielding@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## Wiltshire Councillors

Cllr Carole King (Chairman)  
Cllr Russell Hawker  
Cllr Gordon King  
Cllr Suzanne Wickham (Vice-Chairman)

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## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

## **Items to be considered**

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1. **Chairman's Welcome and Introductions**

The Chairman will welcome those present to the meeting.

2. **Apologies for Absence**

To receive any apologies for absence.

3. **Minutes** (*Pages 1 - 6*)

To confirm the minutes of the meeting held Online, on 10 December 2020.

4. **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

5. **Chairman's Announcements** (*Pages 7 - 10*)

To receive the following announcements through the Chair:

- Local Plan Review and Gypsy and Traveller Local Plan Consultations
- Covid-19
- Community Led Housing

6. **Partner and Community Updates** (*Pages 11 - 30*)

To receive updates from any of the following partners:

- 6.a. Wiltshire Police
- 6.b. Dorset and Wiltshire Fire and Rescue Service
- 6.c. Parish and Town Councils
- 6.d. CCG
- 6.e. Health Watch
- 6.f. Chamber of Commerce
- 6.g. BA13 Community Area Partnership
- 6.h. POPCAN – Penleigh Park Group

Some written updates have been received before the meeting and are included in the agenda pack.

7. **Community Engagement Manager Update**

To receive an update from Graeme Morrison, Community Engagement Manager.

- Local Area Status Report

8. **Health and Wellbeing Management Group Update**

To receive an update on the Health & Wellbeing Management Group from Graeme Morrison and Councillor Gordon King.

9. **Community Area Transport Group (Pages 31 - 42)**

To consider the notes and actions log of the previous meeting of the Community Area Transport Group held on 29 January 2021.

10. **Area Board Funding (Pages 43 - 48)**

*Community Area Grant Funding:*

To consider the following applications for Community Area Grant funding:

- **Leigh Park Community Centre**, £346.75, towards a fogger machine.
- **Bratton PCC**, £5,000, towards Bratton church bells and tower restoration and refurbishment.
- **Open Westbury Foodbank**, £5,000, towards Westbury area foodbank.

*Youth Grant Funding:*

To consider the following Local Youth Network Grant Applications for funding:

- **Matravers School**, £4,000, towards wellbeing support for pupils returning from second school closure.

*Westbury Area Board Initiatives*

To consider the following applications from Westbury Area Board Initiatives for funding:

- **Westbury Area Board – Cllr Gordon King**, £3,700, towards HWB Group Digital Literacy Connectivity Project.
- **Westbury Area Board – Cllr Suzanne Wickham**, £4,600, towards IT support for Westbury Area Heads Group.

11. **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.



# MINUTES

**Meeting:** Westbury Area Board  
**Place:** Online  
**Date:** 10 December 2020  
**Start Time:** 7.00 pm  
**Finish Time:** 8.30 pm

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Please direct any enquiries on these minutes to:

Ben Fielding (Democratic Services Officer), Tel: 01225 718656 or (e-mail) [Benjamin.fielding@wiltshire.gov.uk](mailto:Benjamin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Carole King (Chairman), Cllr Russell Hawker, Cllr Gordon King and Cllr Suzanne Wickham (Vice-Chairman)

### **Wiltshire Council Officers**

Graeme Morrison, Community Engagement Manager  
Dom Argar - Technical Support Officer  
Stuart Figini - Senior Democratic Services Officer  
Ben Fielding – Democratic Services Officer

### **Town and Parish Councillors**

Dilton Marsh Parish Council - Kathy Hutt  
Westbury Town Council – Ian Cunningham

### **Partners**

BA13 + Community Area Partnership - Phil McMullen  
Wiltshire Police – Kevin Harmsworth  
Wiltshire Police – Simon Cowdrey

**Others**

Cllr Alison Bucknell – Portfolio Holder for Communities, Arts, Heritage and Tourism

Westbury Parochial Church Council – Beth Thomas

Wiltshire Wildlife Trust – Nick Wilson

4Youth – Cllr Jon Hubbard

**Total in attendance: 19**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Richard Humphrey (Dorset and Wiltshire Fire and Rescue Service), Sheila Kimmins (Westbury Town Council) and John Pollard (Edington Parish Council).</p>
3.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on 8 October 2020 were agreed as a correct record and would be signed by the Chairman at a later date.</b></p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The chairman gave the following updates:</p> <ul style="list-style-type: none"> <li>• COVID-19 Community Pack</li> <li>• Healthy Us Weight Management Programme Launch</li> <li>• Census 2021 Area Boards Notification</li> </ul>
6.	<p><u>Partner and Community Updates</u></p> <p>The Area Board received and noted updates from the following partners:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police and Crime Commissioner – Angus Macpherson, Police and Crime Commissioner, was unable to attend the meeting. Graeme Morrison therefore ran through the presentation provided. The presentation can be found as part of the agenda <a href="https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=173&amp;MId=13227&amp;Ver=4">https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=173&amp;MId=13227&amp;Ver=4</a>. The presentation included the following key points: <ul style="list-style-type: none"> <li>○ The presentation included links to the Police and Crime Plan 2020 update and the Commissioner’s Annual Report 2019/2020.</li> <li>○ Details were included regarding Operation Uplift, which is the national announcement of a further 20,000 police officers to be achieved by March 2023 along with details of recruitment intakes.</li> <li>○ An update was provided regarding policing during the pandemic. Key points included that the government has provided the police service with additional powers. Wiltshire Police are aiming to engage with individuals, explain, encourage and then only enforce</li> </ul> </li> </ul>

as a last result. All Fixed Penalty Notices issued have been scrutinised for correct use of legal powers and proportionality, with Wiltshire leading the way.

In response to questions from the Area Board about the term 'officer' used within the presentation, Insp Simon Cowdrey clarified that Police Officers and PCSO's were being referred to.

- Wiltshire Police – The Area Board received an update from PC Kevin Harmsworth on behalf of Wiltshire Police. PC Harmsworth reported the following matters:
  - Inspector Simon Cowdrey was introduced to the Area Board and will be presenting Wiltshire Police reports going forward.
  - Two new PCSOs will be patrolling Westbury town and rural areas as of 20<sup>th</sup> December.
  - Anti-social behaviour has been taking place in Westbury parks and play areas. The police are aware of this and are patrolling to disperse groups under Covid regulations.
  - Operation Elf is set to take place to combat a rise in shoplifting. PCSOs and PCs will be out offering advice to residents with the aim of prevention.
  - Covid care packs have been distributed to neighbourhood teams and work is taking place with Graeme Morrison towards the Local Area Status Report to learn how the Covid pandemic has affected the community.
  - Wiltshire Police are working with key health partners to adapt a patrol strategy as GP surgeries and hospitals could be a target for theft following the Covid vaccine roll out.
  - A campaign named “Act Early” can be found online (<https://actearly.uk/>) to target potential extremist behaviour, with people lonely in lockdown and potentially exposed to extremist material.
  
- Dorset & Wiltshire Fire and Rescue Service – the Area Board noted the update attached to the agenda supplement 1.

On the Community Safety Plan, page 26 of the Supplement, supporting information was included about corporate targets in 2018/2019. The Area Board asked about the inclusion of corporate targets for 2019/2020.

- Westbury Town Council – The Area Board received an update from Ian Cunningham on behalf of the Town Council. Ian reported the following matters:
  - A virtual Christmas lights switch on recently took place and a film was produced which currently has over 9000 views.
  
- Dilton Marsh Parish Council – The Area Board received an update from Kathy Hutt on behalf of Dilton Marsh Parish Council. Kathy reported on the following matters:
  - The Carnival Committee have recently put up a Christmas tree on

	<p>the green and a resident has built a Santa sleigh, which will go past houses on the weekend.</p> <ul style="list-style-type: none"> <li>○ On 23<sup>rd</sup> December, it has been suggested that residents stand on their doorsteps and sing carols.</li> </ul> <ul style="list-style-type: none"> <li>● BA13 Community Area Partnership – The partnership hasn't had an AGM this year but are hoping for one to take place in January, with a full report to be brought to the Area Board meeting in February.</li> <li>● Community Engagement Manager – The Area Board received an update from Graeme Morrison on the following matters: <ul style="list-style-type: none"> <li>○ The largest piece of work has been the Local Area Status Report, with hopefully a report to follow at the next Area Board. Four meetings were successfully held and engaged with based on the themes of local business and age specific groups. If individuals haven't yet engaged, there is an online survey (<a href="https://www.sli.do/">https://www.sli.do/</a>), which can be accessed with the event number 266.</li> <li>○ Graeme Morrison has met with Cllr Carole King and Cllr Gordon King with the view of getting a Health and Wellbeing group back up and running. A project is set to take place working on digital literacy and connectivity for older people, with the hope of bringing a report to the next Area Board.</li> <li>○ Graeme Morrison has met with Cllr Wickham to look at setting up an active management group set up for the Local Youth Network in 2021. This will support the local soapbox race, detached youth work and the Westbury Young People Award.</li> </ul> </li> </ul>
7.	<p><u>Community Area Transport Group</u></p> <p>Cllr Gordon King updated and introduced the recommendations from the CATG meeting held on 20 November 2020.</p> <p><b>Resolved:</b>  <b>To adopt the recommendations of the Community Area Transport Group meeting held on 20 November 2020.</b></p>
8.	<p><u>Community Area Grants</u></p> <p>The Board considered the funding requests as detailed in the report attached to the agenda.</p> <ul style="list-style-type: none"> <li>a) <u>Community Area Grants</u></li> <li>i) Westbury Parochial Church Council – Screen Projector for All Saints Church, requested £3000.00.</li> </ul> <p>Beth Thomas spoke in support of a grant for the installation of a retractable screen and wall mounted screen within All Saints Church.</p>

	<p><b><u>Decision</u></b>  <b>To award Westbury Parochial Church Council £3000 towards a screen projector for All Saints Church.</b></p> <p>ii) Wiltshire Wildlife Trust – Bitham Brook Habitat Improvement Project, requested £3000.00.</p> <p>Nick Wilson spoke in support of a grant to improve Bitham Brook through Westbury for wildlife and people by introducing in-channel habitat using woody material and creating formalised dog access points.</p> <p><b><u>Decision</u></b>  <b>To award Wiltshire Wildlife Trust £3000 towards Bitham Brook Habitat Improvement Project.</b></p> <p>iii) Westbury Town Council – Westbury Speed Activated Vehicle Signs, requested £5000.00.</p> <p>Ian Cunningham spoke in support of a grant to allow the purchase of two speed activated signs, allowing for a total of four in the town in order to alert drivers of speeding and collect data for the police and Wiltshire Council.</p> <p><b><u>Decision</u></b>  <b>To award Westbury Town Council £5000 towards a speed activated vehicle sign.</b></p> <p>b) <u>Youth Funding</u></p> <p>i) 4Youth – Detached Youth Work and Teen Talk, requested £4950.00.</p> <p>Cllr Jon Hubbard spoke in support of a grant for a project that will deliver 12 months of detached youth work and 12 months teen talk counselling for the young people of Westbury.</p> <p><b><u>Decision</u></b>  <b>To award 4Youth £4950 towards Detached Youth Work and Teen Talk.</b></p>
9.	<p><b><u>Urgent items</u></b></p> <p>There were no urgent items.</p>
10.	<p><b><u>Future Meeting Dates, Forward Plan, Evaluation and Close</u></b></p> <p>The next virtual meeting of the Westbury Area Board will be held on 11 February 2021.</p>

## **Chairman's Announcements**

<b>Subject:</b>	Wiltshire Local Plan review consultation
<b>Web contact:</b>	<a href="https://www.wiltshire.gov.uk/news/sign-up-to-online-events-and-have-your-say-about-where-future-developments-should-take-place-in-wiltshire">https://www.wiltshire.gov.uk/news/sign-up-to-online-events-and-have-your-say-about-where-future-developments-should-take-place-in-wiltshire</a>

Consultations on both the Wiltshire Local Plan review and the scope and content of the proposed Gypsies and Travellers Development Plan Document will begin on Wednesday 13 January and run until Tuesday 9 March 2021.

Information on both consultations, including how to comment will be available for the start of the consultation period via the links on the council's planning policy webpages:

<http://www.wiltshire.gov.uk/planning-policy-local-plan-review-consultation> and <http://wiltshire.gov.uk/planning-gypsy-travellers>.

Comments can be submitted in the following ways:

- Online via the above links;
- By email to: [spatialplanningpolicy@wiltshire.gov.uk](mailto:spatialplanningpolicy@wiltshire.gov.uk); and
- Post to: Spatial Planning, Economic Development and Planning, Wiltshire Council, County Hall, Trowbridge, BA14 8JQ.

Should people wish to speak to a planning policy officer about the consultations they can call the council on 0300 456 0100.

### Consultation to inform the Wiltshire Local Plan review

Wiltshire Council has to allocate sufficient land to satisfy housing and employment needs up to 2036 in its Local Plan. As such it is seeking the views of local communities and stakeholders to see if the suggested distribution of numbers across the county is correct, as well as which of the proposed sites are most suitable at the county's principal settlements and market towns.

The consultation also invites comments on a planning framework for rural areas to support neighbourhood planning and to address local housing needs, and provides the opportunity to comment on how the council's planning policies can be shaped to address climate change.

Feedback during this review consultation will help to shape the draft Local Plan, which will then be produced, and people will be given another opportunity to take part in a further consultation in late 2021.

As COVID restrictions mean that face-to-face events will not be possible during this consultation, the council is holding a series of online events for people to find out more about what the Local Plan consultation involves and how to comment.

## ***Chairman's Announcements***

Each event relates to a particular settlement, and there are also two events for rural areas, which include all other Wiltshire villages and settlements that are not covered in the other 15 events.

### Gypsies and Travellers Plan

Comments are sought on the proposed scope and content of the Gypsies and Travellers plan. In line with Government planning policy and legislation, the plan will look to allocate land for travellers in sustainable locations to meet their permanent and temporary accommodation needs up until 2036.

This consultation will help to shape a draft plan, which the council will then prepare and consult on autumn 2021.

### Online Events

The online events, which will be held from 7pm-8pm on the dates shown are as follows:

- Planning for Calne, Monday 18 January
- Planning for Corsham, Tuesday 19 January
- Planning for Royal Wootton Bassett, Tuesday 19 January
- Planning for Chippenham, Wednesday 20 January
- Planning for Tidworth and Ludgershall, Wednesday 20 January
- Planning for Malmesbury, Thursday 21 January
- Planning for Amesbury, Thursday 21 January
- Planning for Marlborough, Monday 25 January
- Planning for Bradford on Avon, Monday 25 January
- Planning for Westbury, Tuesday 26 January
- Planning for Salisbury, Tuesday 26 January
- Planning for Devizes, Wednesday 27 January
- Planning for Trowbridge, Wednesday 27 January
- Planning for Melksham, Thursday 28 January
- Planning for Warminster, Thursday 28 January
- Planning for rural areas, Monday 1 February and Tuesday 2 February

People can sign up for the events in advance via [this link](#), or by contacting the council via email ([spatailplanningpolicy@wiltshire.gov.uk](mailto:spatailplanningpolicy@wiltshire.gov.uk)), or phone (0300 456 0100).

# Chairman's Announcements

**Subject:** COVID-19 update

The infection rate in Wiltshire is continuing to rise, in line with the national trend, which is of concern. It is so very important that everyone across our population, no matter what age, is sticking to the regulations, staying at home wherever possible and protecting their families, friends and communities.

The new variant is much more transmissible and that is demonstrated by the large increase of cases. It is crucial that everyone adheres to the latest rules and advice, which means:

- socially distancing if you have to leave your house,
- not meeting up with anyone that's not in your household or in a childcare or support bubble unless it is one other person for your daily exercise,
- keep washing hands regularly,
- wearing a face covering when required,
- booking a test as soon as you develop any COVID-19 symptoms,
- and self-isolating where required

A big part of helping to contain the spread of the virus is an effective test and trace system. If the NHS are unable to contact a positive case as part of the test and trace service, they will pass the details onto the local public health team. If you receive a call from 0300 456 0100 then please pick up, as that will likely be the team looking to reach you. Please save that number in your phone under 'test and trace' as it's vital you don't miss any calls.

The Wiltshire Wellbeing Hub remains in place for those people who may need additional support, particularly people identified as clinically extremely vulnerable. You can contact the Wellbeing Hub by telephone or email:

- Tel number: 0300 0034576
- Email: [wellbeinghub@wiltshire.gov.uk](mailto:wellbeinghub@wiltshire.gov.uk)

The hub is open Monday to Friday from 9am to 5pm and on Saturday between 10am-4pm.

Wiltshire Council has a series of schemes to support businesses during the Coronavirus restrictions. For further information and advice please visit : [www.wiltshire.gov.uk/business-advice-support-covid19-grants](http://www.wiltshire.gov.uk/business-advice-support-covid19-grants) or email: [covid-19businesssupport@wiltshire.gov.uk](mailto:covid-19businesssupport@wiltshire.gov.uk)

For all the latest updates on Wiltshire Council services and support please visit: <https://www.wiltshire.gov.uk/public-health-coronavirus>

Vaccinations programmes are underway and the request from the NHS is to not contact the NHS to ask for the vaccine as they will contact you . If you are offered a vaccine appointment, please do attend.

For the latest GOV.UK updates and advice on the new national lockdown please visit: [www.gov.uk/guidance/national-lockdown-stay-at-home#high-alert](http://www.gov.uk/guidance/national-lockdown-stay-at-home#high-alert)







## **DORSET & WILTSHIRE FIRE & RESCUE SERVICE**

### **WESTBURY AREA BOARD REPORT**

#### **Community Safety Plan**

DWFRS Community Safety Plan can be found on the DWFRS website;

<http://www.dwfire.org.uk/community-safety-plan/>

#### **Prevention**

We are committed to making a real difference to the lives of people in Dorset and Wiltshire. Our aim is to reduce the level of risk and harm to our communities from fire, targeting those most at risk. We do this primarily through our Safe and Well visits.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

Are you or anyone you know:-

- Over the age of 65?
- Need a smoke detector?
- Have a long-term health condition?
- Suffer from poor hearing or sight loss?
- Would you struggle to escape in the event of a fire?

If you can answer yes to more than one of these questions, then please call us on 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>



DORSET & WILTSHIRE  
FIRE AND RESCUE

## Protection

On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (& self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems

### General Enquiries

If you have a general fire safety enquiry regarding commercial property, please email [fire.safety@dwfire.org.uk](mailto:fire.safety@dwfire.org.uk) and the Fire Safety Team will respond in office hours.

### Fire Safety Complaint

If you wish to tell us about fire safety risks in commercial premises, such as locked or blocked fire exits, you have three options:

- You can email the fire safety department at [enforcement@dwfire.org.uk](mailto:enforcement@dwfire.org.uk)
- Call 01722 69 1717 during office hours (9am-5pm).
- Call our Service Control Centre on 0306 799 0019 out of office hours (5pm-9am)

## On Call Recruitment

Have you always wondered if you could join the fire service, but haven't had the opportunity to find out more? Have you found yourself seeking your next challenge, keen to give back to the local community or wanting to learn new skills including leadership and teamwork? Then becoming an on-call firefighter is for you.

As a paid position, on-call firefighters commit anywhere between 40 to 120 hours per week, during which time they must be able to respond to the station immediately.

Many have 'normal' jobs during the day, then upon their return home make themselves available overnight or during the weekends. Some of our crew respond from their workplaces during the day, and we are very grateful to their employers for releasing them to perform their vital duties.

Anyone over 18 years old can apply (although you can also apply once you are 17½) you must be able to respond and attend the fire station within 5-8 minutes, you have a good standard of physical fitness (i.e. you are generally active), and you must have the right to work in the UK.

Further information on becoming an On Call Firefighter can be found at [www.dwfire.org.uk/working-for-us/on-call-firefighters/](http://www.dwfire.org.uk/working-for-us/on-call-firefighters/) or should you have any questions, you can call **01722 691444**.



## **Recent News & Events**

### **DWISE: Dorset and Wiltshire Inspirational Safety Education.**



The Dorset and Wiltshire Inspirational Safety Education (DWISE) programmes and resources are produced and delivered by the Education Team of Dorset and Wiltshire Fire and Rescue Service. During this period we are providing resources for parents, carers and educators to use which will help children understand how they can help keep themselves safe and well. The resources are designed to support English, maths and art as well as providing safety information and using firefighters to inspire children to be fit and healthy.

For more information please visit: <https://www.dwfire.org.uk/education/parents-and-carers/>

### **Advice for people living with dementia**



Dementia is a National Health priority in the UK, as the number of people living with the condition continues to increase. Dementia is also a substantial factor in increasing the risk of injury or death from fire in the home.

Fire and Rescue Services across the UK are aware of the link between serious home fires and the elderly, especially those with mobility and memory loss health needs.

For further information please visit: <https://www.dwfire.org.uk/safety/advice-for-carers/advice-for-dementia-sufferers/>

## Boat safety



Boat safety is a priority in Dorset and Wiltshire, as hundreds of people live and work on our waterways, in addition to the thousands of visitors who come each year to enjoy a peaceful holiday in our seaside towns or aboard a narrowboat.

Our Safe and Well visits include people who live on boats – [click here](#) to request a visit.

### See also:

- The Fire Kills campaign has produced a handy leaflet on [Boat Safety](#)
- For further information about general boat fire and CO safety, visit [www.boatsafetyscheme.org/stay-safe](http://www.boatsafetyscheme.org/stay-safe)
- For broader safety advice, visit the Maritime & Coastguard Agency website [www.gov.uk/government/organisations/maritime-and-coastguard-agency](http://www.gov.uk/government/organisations/maritime-and-coastguard-agency) and the Royal National Lifeboat Institution [www.rnli.org](http://www.rnli.org)

## Winter safety



Keeping warm in the winter means using portable heaters, electric blankets or wheatbags – but all of these carry a fire risk.

Please visit our website for more information: <https://www.dwfire.org.uk/safety/safety-at-home/seasonal-advice/winter-safety/>

The Fire Kills campaign has produced a leaflet on [Fire Safety in the Winter](#). There is a wealth of good advice at [www.metoffice.gov.uk/barometer/advice](http://www.metoffice.gov.uk/barometer/advice)



## Demand

Total Fire Calls for Westbury Fire Station for period 1<sup>st</sup> January to 9<sup>th</sup> February 2021:-

Category	Total Incidents
No. of False Alarms	8
No. of Fires	4
No. of Road Traffic Collisions and other Emergencies	9
<b>Total</b>	<b>21</b>

### Local Incidents of Note

Crews from Westbury and Warminster attended a Road Traffic Collision on the evening of Friday 5<sup>th</sup> February at The Mead in Westbury. Tragically one of the passengers was pronounced dead at the scene. The driver and a further two passengers were taken to hospital with significant injuries. Fire crews worked with Police, Ambulance and other agencies throughout the night, finally leaving the scene at approximately 0600 the following morning. Crew members who attended are being supported. Thoughts are with all those affected by this tragic incident and to the emergency responders who attended.

**Richard Humphrey**  
Station Manager

**Email: [Richard.humphrey@dwfire.org.uk](mailto:Richard.humphrey@dwfire.org.uk)**  
**Mobile: 07850299990**





# Westbury Town Council

The Laverton, Bratton Road, Westbury

Wiltshire BA13 3EN Tel: 01373 822232

E-mail: [info@westburytowncouncil.gov.uk](mailto:info@westburytowncouncil.gov.uk)

<http://www.westburytowncouncil.gov.uk>

## Westbury Town Council - Update for Westbury Area Board

Despite the Covid-19 pandemic the town council has been busy supporting the Westbury community, while carrying on with business as usual. The town council and its committees continue to hold remote, public meetings via Microsoft Teams. The public can either join in the meeting (with some notice and an IT test) or simply listen using the link circulated with the agendas.

The Laverton is hosting public access to the Environmental Agency, Northacre consultation. This is arranged by appointment only and we are carefully sanitising the space to ensure we are Covid-19 secure.

The town council winter newsletter will be circulated with the White Horse News at the beginning of February. We are keen to hear feedback and comments. Have we missed anything, is there anything you would particularly like to know?

The town council elections will take place on the 6<sup>th</sup> May 2021. We would urge members of the community with an interest in local issues to stand for election. We are drafting a public information leaflet but if anyone is interested, please contact the Westbury Town Clerk to discuss.

The report below is only a small example of some of the work we are doing, if you would like to learn more, please visit our website or contact us using the details above.

### Community Support

By working in partnership with Wiltshire Council, Crosspoint the White Horse Ministry and volunteers, Westbury Town Council has been able to pool resources to extend the level of funding and support needed to cater for its community during the ongoing pandemic; efforts that have recently included bringing a safe and happy festive season to many local families.

We have a core group of volunteers who make up and deliver food boxes to homes across Westbury, and in the run up to Christmas Day these deliveries, with additional festive treats were welcomed by 84 local households. In addition to this, we were able to provide Christmas gifts to 69 local children, wrapping and delivering them in time to be opened on Christmas morning.

We have been successful in securing grant funding from organisations such as SSE and Wessex Water and this generosity coupled with donations from local businesses and individuals allowed a much-needed boost to many Westbury families who have been affected by the pandemic.

Westbury Town Council's support of its community continues during this most recent lockdown with its ongoing food box delivery to the most vulnerable members of their community, and the additional service of a pastoral care phoneline provided by Crosspoint and the White Horse Ministry. Our healthy options food boxes are currently being delivered to 46 families in Westbury every Monday and Thursday, and we aim to continue this alongside our prescription collection and dog walking services while the pandemic remains.





### Climate Emergency

The town Council declared a climate emergency twelve months ago. The pandemic did temporarily stall our activities, but we have been working hard behind the scene to catch up. The Operational & Organisational Working Group developed a Climate Emergency Action Plan that was approved by the town council in September 2020. There are several projects that we now need to drive forward hopefully with the support of the community but so far, we have:

- Purchased an air quality monitor (the output can be found on our website) that is regularly moved to hot spots in the town. We have been working with Weston University who are using the data to support a community project.
- The town councillors and key staff attended carbon literacy training 28.01.21. This was delivered by the Centre of Sustainable Energy. It was educational and informative and will help the town council to move forward with its action plan.
- The Laverton Green Policy – Do's and Don'ts.
- The town council (with match funding from the Area Board) placed an order for four Vehicle Activated Speed signs (VAS). Initially, these will be placed on the gateway into the town but can be moved to monitor traffic speed in hot spots. The VAS can also record the speed of passing traffic.
- Watch your Speed, 30 MPH stickers have been purchased for residents to stick on their wheelie bins, where traffic speed is an issue.

### Business Plan & Mid Term Financial Strategy - Priorities

We continue to deliver the town council's six key priorities as detailed in the Business Plan and we are working hard to finalise the mid-term financial strategy. We are about to release a public communication, reminding the community of our aims.

- Part of this includes the Vision Document for Westbury. This was developed by a specialist urban practitioner and is an aspirational look at Westbury and how the town might look and feel different with investment and partners & public approval. WE hope to share this with the public very soon for their input.
- We are looking to appoint a grant officer, this vacancy will be advertised in the next edition of the White Horse News (02.02.21), further details are available on the town council website.



## Town Services & Assets

The town council offices are currently closed to the public, but a skeleton staff are still operating while the remainder of the team are working from home. Our Town Caretaker and Facilities Assistant are ensuring the public toilets are clean and in good working order (the town council has arranged for the contractor to carry out more frequent cleaning). They can easily be spotted in the town (look out for the Town Council electric van) keeping an eye on the parks, play areas and general issues such as litter.

The lockdown has provided an opportunity to improve the play areas. Repainting, repair and replacing play equipment. The town council has used S106 funding to replace the broken IPlay in Penleigh Park with an exciting new multi-play and bench.



The team are also taking the chance to carry out a number of tasks in the Laverton while the building is closed to the public (except for Northacre consultation). For example, replacing a broken hot water boiler, new taps in the kitchen, retiling the kitchen & disabled restroom and creating a memorabilia area in the Williams Room.



We will be ready to welcome people back to the Laverton as soon as restrictions and government guidance allows.

Deborah Urch – Town Clerk

01.02.21

## Update for Wiltshire Area Boards

January 2021

### **Coronavirus vaccination**

December saw the start of the roll out of the coronavirus vaccination in Wiltshire by our Primary Care Networks. Initially, local vaccination centres were set up in Devizes and Chippenham, with sites in Westbury, Ramsbury, and Melksham vaccinating in the following weeks.

Following government guidance on priorities our first focus is on vaccinations for older residents in care homes, all those over 80 years of age and health and social care workers.

### **Approval to become an Integrated Care System – BSW Partnership**

In December health and care organisations in Bath and North East Somerset, Swindon and Wiltshire (BSW) were confirmed by NHS England and Improvement as meeting the criteria to become an Integrated Care System.

An Integrated Care System (ICS) is a way of working across health and care organisations that allows them to work closer together to take collective responsibility for managing resources, delivering care and improving the health and wellbeing of the population they serve.

The ICSs will integrate:

- primary and specialist care
- physical and mental health services
- health and social care.

Across BSW, hospitals, GP surgeries, community care providers, local authorities, a mental health trust, an ambulance trust and voluntary sector organisations have been working together since 2016 as part of the BSW Sustainability and Transformation Partnership (STP).

Working together as the new BSW Partnership, health and care partners will prioritise issues that matter to local communities as well as managing health and care provision during the ongoing Covid-19 pandemic.

The BSW Partnership is also responsible for setting the strategy and goals for improving health and care in the area and overseeing the quality and safety, decision making, governance and financial management of health and care services. It will also provide clinical and professional leadership for the whole area.

For more information, visit [www.bswstp.nhs.uk](http://www.bswstp.nhs.uk).

### **Devizes Integrated Care Centre -update**

The Full Business Case for the Devizes Integrated Care Centre will be discussed at the BSW CCG Governing Body meeting on 21 January 2021.

Construction is scheduled to begin in 2021 with the new building opening in 2022.

### **Trowbridge Integrated Care Centre - update**

The Full Business Case for the Trowbridge Integrated Care Centre will be discussed at the BSW CCG Governing Body meeting on 21 January 2021.

Construction is expected to start towards the end of 2021 with the new building opening in 2023.

### **Medequip retained as provider of community equipment and continence services in Wiltshire**

Following a tender process, Medequip has been awarded a new five year contract with Wiltshire Council and the CCG to manage Community Equipment and Continence Services for Wiltshire, continuing a 15 year working relationship in the region.

Medequip is planning significant innovations and service enhancements to further improve community equipment services provision for the people of Wiltshire. The operational site will remain at Calne and will be totally redesigned and extended, implementing a new layout to facilitate increased capacity, throughput and efficiency.

### **Care in the community - Home First and a new rapid response service**

We have seen a significant increase in referrals to the Home First programme over 2020. Home First is an established joint health and social care pathway delivered by Wiltshire Health and Care and the Local Authority. The service aims to speed up the discharge process from hospital, increasing the number of people who need no additional ongoing care and supporting them to regain their independence.

We have agreed to fund an expansion in the Wiltshire Home First capacity to support the increase in referrals and to increase the community capacity for winter. Recruitment is now underway to employ more support workers and therapists.

In addition to the Home First expansion, we are also going to fund a rapid response service across Wiltshire. The service will provide short-term, responsive and reactive interventions for people whose health suddenly deteriorates at home, making sure

they are safe and getting the support they need at home or in community settings to prevent further escalation or hospital admission.

In addition it can respond to a patient who has attended A&E or been seen by an ambulance crew to prevent emergency admission to hospital by providing care in the community setting. Patients should receive services within two hours in a crisis and a two-day referral for reablement care.

The service will be implemented in a phased approach initially boosting response capability within existing community services. The impact of Phase 1 will be reviewed by June 2020 in order to inform future phases of development.

### **New model for mental health services being developed**

We are finalising a new model for mental health services to deliver at pace revolutionary change to the community provision of support for people over 18 years of age across emotional wellbeing and mental illness.

The proposed new model has been co-created across the system, involving people with lived experience, third sector providers and the local authority, and will be based on a Primary Care Network geographical footprint. A total of £10.3million is available for BSW across three years to support delivery which will include investment in the third sector, primary care, community and secondary mental health provision.

We are currently awaiting approval of our plans and will update you further in coming months.



## Covid-19 vaccination programme: Stakeholder briefing

Thursday 4 February 2021



Gill May,  
Director of Nursing and  
Quality

“Like me, I’m sure you will have felt a great sense of satisfaction at the news of 10 million first doses of the coronavirus vaccine being given out across the country.

“This is a real milestone moment and, closer to home, we too have hit a number of important milestones, namely giving more than 100,000 people their first dose, and also offering the vaccine to all care home residents in our region.

“We are in a strong place, and hope to begin vaccinations in people outside of the top four priority groups, as well as begin to plan second doses, from Monday 15 February.

“To help us get to where we need to be, we will now be supported by our pharmacy colleagues, who will begin offering the vaccine to people in Swindon, Ludgershall and Westbury.

“As I’ve said before, the vaccination programme is a mammoth logistical operation, and I’d like to say a special thank you to all the health and care staff whose incredible professionalism, stamina and unwavering determination is making a real difference to the lives of so many.”

### At a glance: the latest coronavirus vaccine developments in BSW

- So far, more than 137,000 people in Bath and North East Somerset, Swindon and Wiltshire have received their first coronavirus vaccination, with more than 40,000 of these jobs taking place in the last seven days alone
- Avoiding vaccine wastage remains a top priority for us, which is why each vaccination site holds a list of people, often from partner organisations, who can be contacted quickly should there be any spare vaccines left at the end of each clinic day
- Three community pharmacies will begin offering the vaccine to eligible people from today. These pharmacies are:
  - Avicenna Pharmacy in Swindon
  - Shaunaks Pharmacy in Westbury
  - The Pharmacy in Ludgershall
- These pharmacy sites will appear on the national coronavirus vaccine booking system – alongside the large vaccination centres at Salisbury City Hall and Bath Racecourse – and will give people an additional, potentially more convenient, venue choice for their vaccination

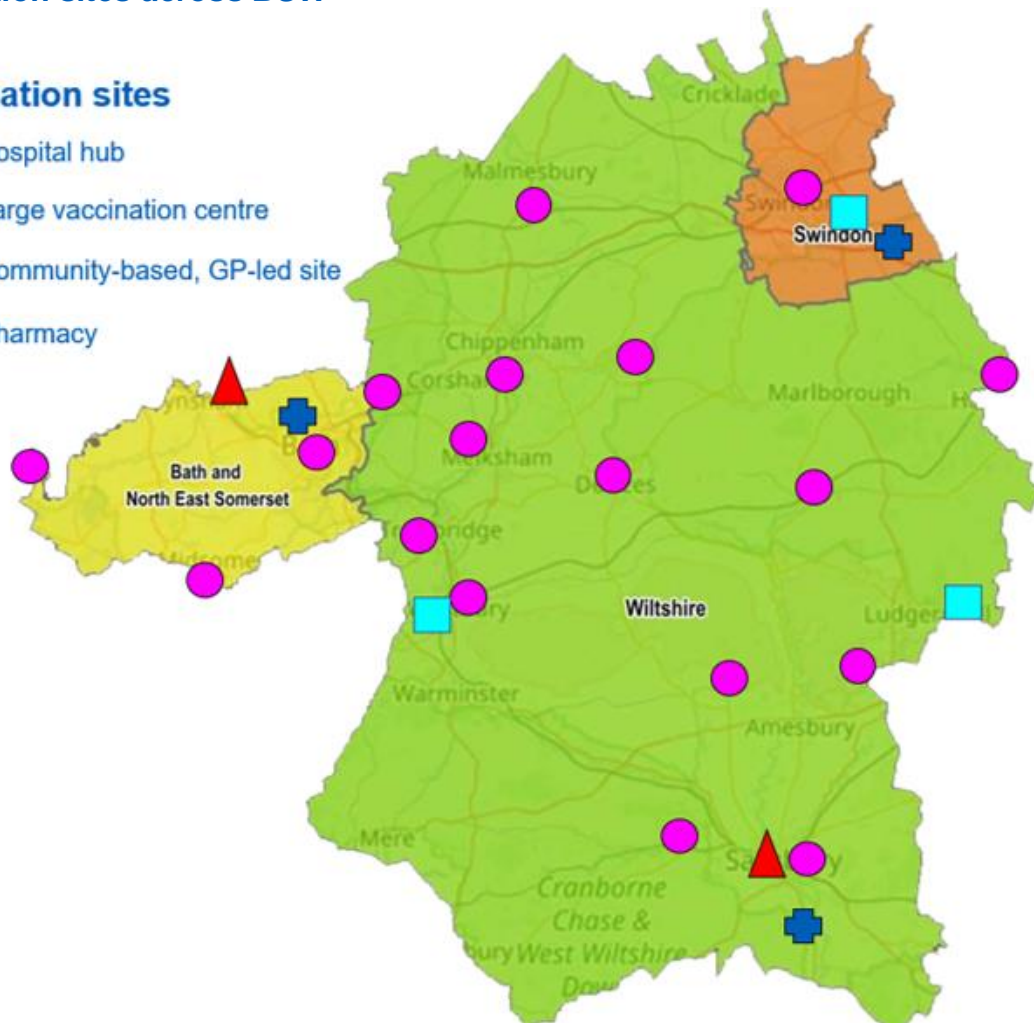


- During the next two weeks, vaccinators will visit housebound patients who fall into one of the top priority groups in their own home, and we hope to have completed this phase of the vaccination programme by the middle of February
- We know that vaccine confidence among people from black and minority ethnic backgrounds is low, with only around 57 per cent expected to say yes to the vaccine
- Our research has shown that much of the hesitancy stems from incorrect information being shared regarding the vaccine's ingredients, the speed at which it was developed and whether a cost is involved
- As a result, we continue to work closely with community leaders and faith groups to spread vaccine-positive messages, and we are also in the process of producing a number of materials in languages other than English

### Vaccination sites across BSW

#### Vaccination sites

- ⊕ - Hospital hub
- ▲ - Large vaccination centre
- - Community-based, GP-led site
- - Pharmacy





## Healthwatch Wiltshire welcomes four new Board members

Healthwatch Wiltshire has appointed four new Board members to help prioritise the health and social care issues that are most important to the people of Wiltshire.

The Local Leadership Board is the driving force behind our commitment to ensure the voices of children, young people and adults are heard by those who run, plan and regulate health and social care services in the county.

The new Board members join existing members Hazel Dunnett, Andy Mintram, Irene Kohler, Joanna Wittels and Emma Leatherbarrow.

**Gillian Leake** joins us as the new Chair of our Local Leadership Board. She has worked in and around health and social care for 40 years, and will be bringing her knowledge and experience from roles in social work and senior management to Healthwatch.

**Alan Mitchell** is our new Vice Chair. Formerly a civil servant, Alan is now a coach and change management consultant and volunteers for a

number of local and national charities.

**Margaret Winskill** taught food and nutrition and health and social care before becoming a Public Health specialist, leading the Young People Friendly programme and the Health Trainer service in Wiltshire. She is now a diabetes prevention coach and an active member of a refugee community sponsorship group.

**Vijay Manro** has held long careers both as a civil engineer and a local magistrate and now, as a Healthwatch Wiltshire Board member, is looking forward to interacting with local people on health and care issues.

Acting Healthwatch Wiltshire Manager **Julie Brown** said: "We're thrilled to welcome our new Board members. They bring with them an amazing wealth of knowledge, experience and expertise and we're looking forward to developing a new work plan that focuses on what matters most to the people of Wiltshire."

## Share your experiences of services during Covid-19

Healthwatch Wiltshire is looking for feedback from people who have used health, care and community services during the Covid-19 pandemic.

Since March, NHS and social care services have had to change the way they work to meet coronavirus safety guidelines, while voluntary and community groups have stepped up their support to help local people through the pandemic.

We want to understand how these changes

have been working for you, what's been good and what could be better.

**Gillian Leake** said: "As the new Chair of Healthwatch Wiltshire, I'm looking forward to hearing people's stories and helping to ensure their voices are heard by those who plan and run services. Please take five minutes to have your say about how these services are working for you during the pandemic."

[Fill in our survey online](#) or call us to complete over the phone or request a paper copy.



## **POPCAN UPDATE REPORT FOR WESTBURY AREA BOARD MEETING FEBRUARY 2021**

As the Covid 19 Pandemic is still causing all our lives to be somewhat different to what we knew, but has become something of the norm right now, it continues to be a very difficult time for many and worrying times for us all. We have been unable to move forward with much pace right now and it feels like life is on hold BUT POPCAN is still here, we are trying to look forward to the better times ahead.

While in lockdown, POPCAN members have been forging new relationships, albeit by virtual meetings but nevertheless, still important connections to make to help serve the community of Westbury.

One of these connections is a positive approach from Selwood Housing who have express an interest in working alongside POPCAN and the residents of Penleigh and Oldfield Park. We look forward to developing new ideas with them.

C2 Communities are still supporting us via ZOOM chats and discussions regarding all that is community.

Sheila Kimmins has kindly taken up our request to join POPCAN as our Chair. We felt we needed some extra help and support with POPCAN after Scott Jacobs-Lange from Sovereign left for pastures new.

We still hope to organise our POP- IN sessions on the first Tuesday of each month for anyone to call in at the WCP to have a chat a cuppa and get anything of their chest. Richard Hatt, head teacher of Westbury Junior School has kindly offered us a "chest" which we hope people could drop in their worries, moans or concerns in hope by 'getting it off your chest will help people to talk and get involved. While the restrictions continue, WCP remains closed for now but we are all behind the project when we can press the restart button.

Samantha Shore, POPCAN VICE Chair and also a qualified Youth Worker has been an instigator of working alongside 4Youth to get funding for some detached Youth Work for Westbury. Thanks to WTC, WC and Community First, funding has been secured for Westbury. 4Youth (South-west), formally Young Melksham, has been set up for his and Sam is now employed as a Detached Youth Worker alongside Carolyn May. Exciting times to start engaging with the youth of Westbury. This project went live on 21.01.21.

We still have a large stock of used, still with wear school uniforms which is available at no cost, to anyone who would like to support our recycling innovative. Our request for donations of school uniforms was outstanding and we thank each and every one who took the time to help us. So, we do plan to hold another event, coinciding with the Easter holidays- if present circumstances change.

We have come to the conclusion that our annual Pop-up fun day will not be taking place this year but hope that if our situation improves, we could consider a much smaller event- and have a small bouncy castle set up- this is an idea at the moment.

Looking further ahead, we are still very keen to install a container at Penleigh Recreational Park which would serve as a storage unit and facilities that can be used in the delivery of the detached youth work in the area. And or for any sporting events within the park. This was the first item of discussion when POPCAN was formed, and because we cannot make any arrangements for an event this year, we have decided to press forward with our planning, funding and insulation of a storage container for the local community. We are going to have sub-committee meetings so we can concentrate on this project. If anybody would like to get involved please get in touch with [popcanwestbury@gmail.com](mailto:popcanwestbury@gmail.com)

It is also great to see that WTC have purchased a new piece of play equipment for Penleigh Recreational Park. Team10 alongside POPCAN held a listening and consultation event to ask what the users of the park would like to see in the park, after 250 returned questionnaires, WTC installed an item of multi-play equipment, consisting of many of the aspects requested through the consultation. So, we would like to say a big THANK YOU to WTC.

On behalf of POPCAN & Partners we wish everyone a safe Happier and Healthier New Year. Keep Safe everyone. Many thanks to all the volunteers of Westbury who have worked tirelessly through these difficult times to help their local community.

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	<b>Date of meeting: 29<sup>th</sup> January 2021</b>			
<b>1.</b>	<b>Attendees and apologies</b>			
		Cllr Carole King, Cllr Gordon King, Cllr Russell Hawker, Cllr Suzanne Wickham (Wiltshire Council) Cllr John Pollard (Edington Parish Council) Cllr Ian Cunningham (Westbury Town Council) Cllr Kathy Hutt (Dilton Marsh Parish Council) Sarah Harris (Westbury Town Council) Kirsty Rose, Ashley Morgan (Wiltshire Council Highways)		
	<b>Apologies</b>	Cllr Francis Morland (Dilton Marsh Parish Council) Cllr Jeff Ligo, Cllr Freddy Forsyth (Bratton Parish Council) Pat Whyte (Wiltshire Council – Area Highways)		
<b>2.</b>	<b>Notes of last meeting</b>			
		The notes of the last meeting were agreed at the area board on 10 <sup>th</sup> December 2020.		
<b>3.</b>	<b>Financial Position</b>			
		The available CATG budget at the start of the meeting is £1428.28.		

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

4.	<b>Top 5 Priority Schemes</b>			
a)	<p>Issues <a href="#">6667</a> <a href="#">6939</a> <a href="#">6562</a> B3098 Bratton Road</p>	<p>1. <u>The length of the 50mph speed limit between Edington and Bratton</u></p> <p>It was agreed that the required contribution from the parish councils could be reduced to £364.75 each with the CATG funding the remaining £2188.50. Bratton and Edington Parish Councils have agreed to this since the last CATG meeting.</p> <p>CATG to agree £729.50 additional funding to bring CATG allocation to £2188.50. Current allocation from CATG budget is £1459.50.</p> <p>2. <u>Westbury Road, Bratton – is there scope to move the 30mph terminal point further out of the village?</u></p> <p>KR has discussed the relocation of the terminal point with Cllr Freddy Forsyth along with the likely associated costs. Bratton Parish Council will be taking this forward as a potential highway change as part of a proposed development in the village.</p>	<p>CATG agreed to allocate the additional £729.50 to this scheme.</p> <p>KR to progress TRO advert and implementation.</p> <p>Item to be removed.</p>	<p>AB</p> <p>KR</p> <p>To note</p>
b)	<p>18-19-8, 18-20-26 Frogmore Road (From Rosefield Way to Slag Lane).</p>	<p>Westbury Town Council confirmed preferred option is 'high level intervention' and agreed a contribution of £1073.75 to the topo survey. KR has placed an order for the survey to be undertaken.</p> <p>The total cost of the survey is £4295 with CATG allocation of £3221.25 and £1073.75 from WTC.</p>	<p>Await completion of topographical survey then design work can proceed.</p>	<p>To note</p>
c)	<p>18-19-11 Edington – various roads (excl. B3098)</p> <p>20mph request</p>	<p>Report circulated to CATG members in April setting out recommendations for the implementation of 20mph speed limit on various roads in the village at an estimated cost of £13,000.</p>	<p>Substantive bid to be made in next round. This is likely to be in July 2021.</p>	<p>KR</p>

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		The group agreed to submit a bid for funding via the Substantive CATG bid process. CATG have allocated £1000 toward this. Edington Parish Council have confirmed £1000 contribution	CATG allocation of £1000.EPC £1000	
d)	18-20-1 A350 Heywood - Request to reduce speed limit	A proposal for signing changes has been prepared and circulated. The estimate for signing changes is £6000 including the necessary traffic management. Lining changes are also suggested at an additional £11,000. The lining works could be undertaken as part of any future resurfacing scheme at no cost to CATG rather than through the CATG process, but this may be a way into the future.	No further action to be taken by CATG but lining and signing changes can be taken forward during future maintenance activities. There is no current timescale for this.  Item to be removed from list.	AB to note.
e)	18-20-09 Dursley Road and Hawkeridge junctions with B3097	The speed limit assessment has been ordered with Atkins but there will be a delay to the assessment being completed due to the current restrictions in place for Atkins employees.	Await outcome of speed limit assessment.	KR
<b>5.</b>	<b>Other Priority schemes</b>			
a)	Bus layover, B3097 Hawkeridge Road and Link Road	A letter from First to Andrew Murrison MP confirms that the company no longer operate a depot at WWTE and as such the driver changes and layover no longer take place on the B3097 thus resolving the issue.	Area board to note and item to be removed from list.	AB to note
b)	Issue <a href="#">6557</a> A3098 Hisomley Crossroads, Speeding	Awaiting update from parish council regarding one-way use of The Hollow.	Dilton Marsh Parish Council to consider/consult upon one-way for The Hollow and feedback to CATG.	DMPC
c)	18-19-5 Tower Hill, Dilton Marsh	The group felt that this item could be closed as no further complaint had been received. SW to ask DMPC if they support this issue being closed.	KH agreed closure of issue. Item to be removed from list.	AB to note

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

d)	Issue <a href="#">7163</a> Dilton Marsh	<p>The advisory 20mph limit outside of the primary school has now been installed. KH said DMPC will canvas residents/school for opinions on effectiveness once school is fully re-opened.</p> <p>The provision of a 20mph speed limit on various roads in the village is being consulted upon by the parish council.</p>	<p>Advisory 20mph item to be removed from list.</p> <p>Await outcome of wider consultation on 20mph limit by Dilton Marsh Parish Council.</p>	<p>AB to note</p> <p>DMPC</p>
e)	18-20-17 Hillside Park, Westbury – Parking concerns	<p>WTC confirmed £453.75 contribution alongside CATG contribution of £1361.25.</p> <p>Works pack has been issued.</p>	<p>Awaiting completion.</p> <p>KR to inform residents of works (include GK in letter).</p>	<p>AB to note</p> <p>KR</p>
f)	<p>18-20-4 Parking Oldfield Park Westbury (nr 103) – Request for additional parking</p> <p>18-20-5 Oldfield Park, Westbury - Parking (nr 71)</p>	<p>On 23rd November 2020 a meeting was held remotely between Selwood Housing, Wiltshire Council and Westbury Town Council.</p> <p>One of the actions for WTC HP&amp;D committee to consider, was an Experimental Traffic Order for the area. The experimental traffic order could be time limited to target the worse times of the day and may be more acceptable to residents. An experimental traffic order would allow an opportunity to gauge the success and impact of school parking. This would be supported with targeted enforcement.</p> <p>WTC HP&amp;D committee voted in support of the Experimental Traffic Order –</p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p> <p>For CATG information, WTC HP&amp;D committee asked that the Town Clerk writes to the schools in Oldfield Park about the issues with parking and ask the schools to remind parents they can park in Railway Close car park.</p>	<p>KR to review status of Railway Close and the availability of parking spaces for non-residents.</p>	<p>KR</p>



## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		KR has also asked the WC Road Safety team to contact both schools and undertake a visit to review the existing arrangements around school drop off and pick up. The schools will also be encouraged to take up the walking, cycling and scooter training initiatives offered by WC.		
g)	18-20-8 Bratton – 20mph Speed Limit Assessment	KR has issued the report to Bratton Parish for consideration and it will be circulated with the updated note tracker. This item is to be discussed further at the next CATG meeting where a decision re implementation and funding will be taken.	To be discussed at next meeting	AB to note
h)	18-20-11, 18-20-12, 18-20-23 - A350 Warminster Road, Westbury – speeding	The traffic survey was undertaken in November 2020. A copy of the results summary is attached with the note tracker. The survey found 85 <sup>th</sup> ile speeds of 30.3mph.  No further action to be taken by CATG however the Town Council will include parts of Warminster Road where applicable in their SID deployment programme when it is up and running.	Item to be removed from list.	AB to note
i)	18-20-15, 18-20-19 -Bratton Road, Westbury – speeding	The traffic survey was undertaken in November 2020. A copy of the results summary is attached with the note tracker. The survey found 85 <sup>th</sup> ile speeds of 29.3mph.  No further action to be taken by CATG however the Town Council will include parts of Bratton Road where applicable in their SID deployment programme when it is up and running	Item to be removed from list.	AB to note
j)	18-20-18 Bratton Road Westbury – narrow section	KR explained that the scheme had been installed without priority in order to encourage more co-operative, courteous approach between drivers. In most instances this appears to be working. Priority being given to those exiting the town centre toward Bratton would require parking on Bratton Road to be removed in order to allow space for queuing and passing vehicles. Priority being given to those travelling toward the town centre may lead to queuing back toward the Laverton with	KR to review feasibility and report back to CATG.	KR

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>drivers approaching around a bend without forward visibility of a queue.</p> <p>The group discussed the issue and the town council felt that priority to those approaching from the town centre should be given further consideration.</p>		
k)	18-20-13 & 14 Newtown, Westbury – Traffic Calming request	It was agreed to wait for the traffic survey results before determining the next course of action.	Await traffic survey results	
l)	18-20-20 Newtown, Westbury – request for 'unsuitable for HGV' sign	The traffic survey to be undertaken on Newtown has been asked to include vehicle types to identify the extent of this issue. The group agreed to await the outcome of the traffic survey.	Await outcome of traffic survey.	
m)	18-20-21 & 22 The Mead, Westbury	The pedestrian survey was undertaken in December and the results have been received. KR to complete assessment and circulate to Westbury Town Council and CATG for consideration	KR to complete assessment and circulate	KR
n)	18-20-25 Bremeridge Road, Westbury – Parking Issues	<p>The bar markings re to be refreshed by PW when the ground is dry.</p> <p>KR presented a plan (enclosed) showing the provision of 2 reboundable poles to prevent vehicles mounting the footway. The group agreed to allocate funding of £570 subject to a contribution from Westbury Town Council of £190. This has been agreed and the works pack issued.</p> <p>The resident also has WR1 forms to complete and send back to Westbury Town Council.</p>	Await works completion.	AB to note
o)	B3098/Salisbury Hollow, Edington	Parking on the B3098 near Salisbury Hollow causing issues with visibility. The parish council have made submitted WR1/2 forms and extensive documentation to the Network Management Team requesting waiting restrictions be include in	Item to be removed	AB to note

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		the next parking review process. JP confirmed this was in progress and this item can be closed		
<b>6.</b>	<b>Traffic Surveys</b>			
a)	18-19-4 Newtown and Long River Road, Westbury	Metrocount undertaken prior to lockdown, however was subject to flooding therefore no data available. Count to be re-done in next batch.	Await outcome of metrocount. Police have stated to Westbury Town Council that they cannot undertake enforcement until they have information from the metrocount in order to target resources effectively.	AB to note
b)	Warminster Road, Westbury	The traffic survey was undertaken in November 2020. A copy of the results summary is attached with the note tracker. The survey found 85 <sup>th</sup> ile speeds of 30.3mph.	Item to be removed from list.	AB to note
c)	Bratton Road, Westbury	The traffic survey was undertaken in November 2020. A copy of the results summary is attached with the note tracker. The survey found 85 <sup>th</sup> ile speeds of 29.3mph.	Item to be removed from list.	AB to note
<b>7.</b>	<b>New Requests / Issues</b>			
a)	18-20-27 Alfred Street Westbury	<p><b>Problem</b> Lorries and Transporters attempting to turn left from Bratton Road in Alfred Street on a daily basis. This problem has increased dramatically since lorries have been rerouted from Bath through Westbury. When they realise they cannot turn they attempt to reverse onto the pavement and back onto Bratton Road. This has caused damage to my property and is putting the lives of pedestrians at risk. I can provide photographic evidence of incidents if required.</p> <p><b>Request</b> Signage to inform NOT SUITABLE FOR HGVs and clearer indication how to get to the A350 Trowbridge Road.</p>	Signing plan and cost estimate to be prepared for consideration	KR

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p><b>Westbury Town Council – Highways, Planning and Development Meeting – Monday 16th November 2020:</b></p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p> <p>The committee asks: If signage can be considered, at both ends of Alfred Street and Bratton Road, for HGVs coming from Warminster.</p>		
b)	18-20-28 Westbury Infant School	<p><b>Problem</b> Badly parked cars in front and behind Westbury Infant School, speeding on Eden Vale Road on dropping off and picking children from the school hours. Really concerning for children’s safety.</p> <p>I have some worries and complaints about drivers near Westbury infant school. Lots of drivers speeding. Why is no sign of school and 20mph sign while school hours? It is very frightened sometimes as drivers speeding as lots of children walking to school. Also parking on the grass in front of school. Same very bad situation at the back of school.</p> <p><b>Request</b> Can Council give us some more information about this situation? We think something has to be done until not too late.</p> <p>Would like 20mph sign and amber flashing lights during school picking/collecting children from school hours. And stop badly parked cars on grass, double yellow lines and behind garages at the back of school.</p> <p><b>Westbury Town Council – Highways, Planning and Development Meeting – Monday 16<sup>th</sup> November 2020:</b></p>	<p>The following actions were agreed:</p> <p>Parking Services to be contacted re enforcement</p> <p>Schools to be contacted by School Travel Plan Advisor and Road Safety to discuss road safety (walking, cycling, scooting) initiatives available, Taking Action on School Journeys and any other concerns regarding school traffic.</p>	<p>KR</p> <p>KR to arrange contact</p>

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p> <p>The committee asks:</p> <ul style="list-style-type: none"> <li>○ If signage can be considered, to indicate there is a school coming up.</li> <li>○ The speed limit on the section of road outside the school be reduced.</li> </ul> <p>The police have confirmed they will do some spot checks in the area.</p> <p>KR explained a 20mph advisory limit could not be installed as the flashing amber lights are not permitted on the approach to the signal controlled crossing. A 20mph speed limit in this location would require extensive traffic calming to reduce vehicle speeds.</p> <p>The parking shown is in contravention of the restrictions and will be highlighted to Parking Enforcement for action.</p>		
c)	18-20-29 Clivey Dilton Marsh	<p><b>Problem</b> The Dilton Marsh sign is missing from the Clivey entrance to the village and the Parish Council has received request from residents for this to be reinstated, together with a traditional village 'gate' to mark the entrance to the village.</p> <p><b>Request</b> The PC would like a Dilton Marsh sign and gate to be installed</p>	A signing plan and cost estimate is to be prepared.	KR
d)	18-21-1 A350 Warminster Road between Chalford and Aldi	<p><b>Problem</b> Complaints received from residents about speeding traffic, including HGVs, on the A350 particularly from The Chalford House Hotel to Aldi. Lack of 30mph road signs.</p>	Item to be removed from list .	AB to note

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p><b>Request</b> Following complaints received from residents about speeding traffic, including HGVs, on the A350 particularly from The Chalford House Hotel to Aldi, Wiltshire Police have asked if there could be additional signage put in place to remind drivers of the speed limit. Currently there a few signs along the whole stretch from Chalford through the town centre.</p> <p><b>Westbury Town Council – Highways, Planning and Development Committee Meeting – Monday 21<sup>st</sup> December 2020</b></p> <p>The committee voted –</p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p> <p>KR explained that 30mph repeater signing can not be introduced as the limit is by virtue of street lighting. Additional signing is not permitted by the Traffic Signs Regulations and General Directions.</p>		
8.	<b>Other items</b>			
9.	<b>Date of Next Meeting: tbc</b>			

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

### Highways Officer – Kirsty Rose

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of **£698.78**

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

#### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### 6. Safeguarding implications





<b>Report to</b>	Westbury Area Board
<b>Date of Meeting</b>	11/02/2021
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

Applicant	Amount requested
<b>Community Area Grants</b>	
<b>Applicant:</b> Leigh Park Community Centre <b>Project Title:</b> Fogger Machine  <a href="#">View full application</a>	£346.75
<b>Applicant:</b> Bratton pcc <b>Project Title:</b> Bratton church bells and tower restoration and refurbishment  <a href="#">View full application</a>	£5000.00
<b>Applicant:</b> Open Westbury Foodbank <b>Project Title:</b> Open Westbury - Westbury Area Foodbank  <a href="#">View full application</a>	£5000.00
<b>Local Youth Network Grants</b>	
<b>Applicant:</b> Matravers School <b>Project Title:</b> Wellbeing support for pupils returning from second school closure  <a href="#">View full application</a>	£4000.00
<b>Westbury Area Board Initiatives</b>	
<b>Applicant:</b> Westbury Area Board – Cllr Gordon King <b>Project Title:</b> HWB Group - Digital Literacy Connectivity Project  <a href="#">View full application</a>	£3700.00
<b>Applicant:</b> Westbury Area Board – Cllr Suzanne Wickham <b>Project Title:</b> IT Support for Westbury Area Heads group  <a href="#">View full application</a>	£4600.00

### 1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

## **2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2020/2021 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

## **3. Environmental & Community Implications**

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## **4. Financial Implications**

Financial provision had been made to cover this expenditure.

## **5. Legal Implications**

There are no specific legal implications related to this report.

## **6. Human Resources Implications**

There are no specific human resources implications related to this report.

## **7. Equality and Inclusion Implications**

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

## **8. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">4106</a>	Leigh Park Community Centre	Fogger Machine	£346.75
<p><b>Project Description:</b>            We would like to purchase a fogger machine for the community centre to help reduce the risk of spreading of the covid virus. A fogger is ideal for use with disinfectants the particles are atomized meaning they travel up to 4.5m away and settle more evenly. The fogger would be available for others to use in the community in the event of a covid outbreak.</p> <p><b>Input from Community Engagement Manager:</b>            This application fulfils the necessary criteria for a Community Area Grant.</p> <p><b>Proposal</b>            That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">4090</a>	Bratton pcc	Bratton church bells and tower restoration and refurbishment	£5000.00
<p><b>Project Description:</b>            The bells and belltower at St James church are in need of major repair and refurbishment following detailed reports from Bell hanger engineers and the Quinquennial report produced by the Architect in 2019. The Church is reputedly the oldest building in the village and the bell tower and the bells rung from the tower have provided considerable pleasure to many generations of Bratton inhabitants. A public right of way footpath BRAT 35 runs through the churchyard past the Bell tower - and many visitors and walkers have commented on the splendour of the tower often prompting a desire to find out more about the local history and significance of the church and its location to the village. The bells are not only rung for services and weddings but on special national and local occasions and are very much a feature of the village. There are six bells in the tower and a sanctus bell. The bell frame dates from 1897 although several of the bells were cast prior to that date including no 6 bell in 1617. For several years it has been acknowledged that the bell frame needs removing for refurbishment and repair as well as the bells lowered and removed in order to be treated. However it was not until the outcome of the Architects report that the damage to the floor of the bell tower was highlighted to be in such a precarious and dangerous situation. Thus the onset of lockdown as well as the health and safety implications of this damage has necessitated the Belltower to be closed since March last year until further notice. In addition there is external work required to the masonry with two of the Louvres in serious need of repair. Authority for the work to be done as well as the tendering process is now complete and Covid dependant it is hoped to start work in the Summer 2021. The work will be done sequentially - initially involving the removal of the bells and bell frame to be taken away for repair and refurbishment. Once the bell tower has been cleared of the bells work will be carried out internally on the belfry floor and internal louvres with scaffolding erected to carry out the external repairs and stonework. The refurbished repaired frame and bells will then be returned and re housed to the tower. The unique nature of the bell tower as well as the selection of bells provides a special opportunity to bring the local community together. It is hoped that following the lockdown constraints and refurbishment of the bells we can arrange open days to provide visitors the opportunity to explore the bell tower and improvements as well learn some history of the village and enjoy the amazing view from the tower. Opportunities exist in particular to resume interest amongst the village Guide and Brownie packs as well as other youth organisations within the</p>			

village. It is hoped that the close links with the primary school can be developed to include learning about bell ringing and its history and role through research visits and bell ringing lessons. This could hopefully lead to a weekly after school Bells club for young people and children. Wider afield the bells have regularly attracted campanologists from across the county and elsewhere which has always been encouraged by our active bell ringing team. This external interest has traditionally been good for the village and we are confident that the refurbished project will not only rekindle but also increase interest. Bratton bellringers are aligned to and maintain close links with both the Central council for Bellringers as well as the Salisbury Diocese of Bell ringers. Fundraising is now in its third year for the project and whilst a considerable amount has been raised through fundraising donations and grants there remains a shortfall and it is very much hoped that Westbury board will support this much needed worthy historical and community project.

**Input from Community Engagement Manager:**

This application fulfils the necessary criteria for a Community Area Grant.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">4098</a>	Open Westbury Foodbank	Open Westbury - Westbury Area Foodbank	£5000.00

**Project Description:**

The project seeks to set up a registered charity to operate a Foodbank to serve the area of Westbury and surrounding villages taking on the current work being carried out by volunteers under the auspices of Westbury Town Council.

**Input from Community Engagement Manager:**

This application fulfils the necessary criteria for a Community Area Grant.

**Proposal**

That the Area Board determines the application.

**Local Youth Network Grant Applications**

Application ID	Applicant	Project Proposal	Requested
<a href="#">4118</a>	Matravers School	Wellbeing support for pupils returning from second school closure	£4000.00

**Project Description:**

We wish to extend our wellbeing and mental health offer to reach further than pupils with high profile or critical needs. Wed like all pupils to have the opportunity of support.

**Input from Community Engagement Manager:**

This application fulfils the necessary criteria for a Local Youth Network Grant.

**Proposal**

That the Area Board determines the application.

## Westbury Area Board Initiatives

Application ID	Applicant	Project Proposal	Requested
<a href="#">4114</a>	Wiltshire Council	HWB Group - Digital Literacy Connectivity Project	£3700.00
<p><b>Project Description:</b> To provide hardware laptop tablets and data packages to identified isolated and lonely community members particularly the elderly vulnerable. To provide training for those identified so that they are able to make full use of their devices.</p> <p><b>Input from Community Engagement Manager:</b> This application fulfils the necessary criteria for an Area Board Initiative.</p> <p><b>Proposal</b> That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">4115</a>	Westbury Area Board	IT Support for Westbury Area Heads group	£4600.00
<p><b>Project Description:</b> To provide funding to Westbury Area Heads Group to support disadvantaged families with IT equipment and or data packages for home schooling.</p> <p><b>Input from Community Engagement Manager:</b> This application fulfils the necessary criteria for an Area Board Initiative.</p> <p><b>Proposal</b> That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report

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